

**MINUTES OF THE CHURCH CONFERENCE  
FIRST BAPTIST CHURCH  
RALEIGH, NORTH CAROLINA  
April 24, 2024**

**Call to Order**

Moderator John Smith called the conference to order at 6:23 p.m.

**Business**

Minutes of the February church conference were approved.

Changes to the church roll. Lou Kline died March 30th, and Janice Osborne died April 16th. Chris and Mary Lynn Kidd joined by transfer of membership from Forest Hills Baptist Church on March 10th. Meredith Kelly Hockaday removed her name from membership on February 27th.

With these changes, church membership is now 1,312.

**Standing Committee Reports**

*Finance Committee:*

Committee Chair Ryan Willis provided the financial numbers for March 2024. For March, total revenue was \$159,042.13 and total expenses were \$137,133.25. Therefore, revenue was in excess of expenses by \$21,908.88.

The Planned Giving subcommittee intends to present at the May 8th Centerpoint on how members may include the Church in their estate planning.

*Properties Committee*

It was discovered during an inspection the sprinkler systems required a number of repairs. The Finance Committee approved approximately \$9,000 for the needed repairs.

*Nominating Committee:*

Moderator John Smith reported that Anne Cooke will join the Nominating Committee for a 3 year term. Committee Chair Lynn Loomis provided the list of new members of the Nominating Committee: Andy Archer, Pam Powell, Karen Poteat, Ben Yerxa, Dan Bacon, John Hobson, and Anne Cooke.

**2025 Committees**

Finance: Tom Rollins, Beth Yerxa, Zack Poteat  
Properties: Karen Poteat, John Hobson, Wyatt Yelverton  
Trustees: Jason Gardner

**2024-2025 Sunday School**

Preschool Director: Shirley Hobson, Myra Brickell  
Babies, Crawlers, and Toddlers: John Hobson, Melanie Stahmer  
Ones and Twos: Andy Archer, Laura Archer, Diane Ellis  
Threes, Pre-K, and K: Jane Weathers, Diane Brinkerhoff, Linda Carothers (sub)  
Grades 1-3: Holly Ivel, Charles Gayle, Sara Hood (sub)  
Grades 4-5: Ryan Willis, Lynn Loomis, Derek Foster  
Grade School Director: Karen Poteat

### *Dream Team*

Mary Nash Rusher provided an update. After finishing the Mission, Vision, and Values effort, a subcommittee comprised of several members of the Facilities Assessment Committee and the Dream Team was formed to translate the work of the Dream Team and the Facilities Assessment Committee into plans for the future.

After meeting with Church Staff, other churches, and other non-profits and community organizations, the subcommittee would like the Church to decide if we are ready to explore deeply whether affordable housing might work on our site. A non-profit, Sympara, is organizing a cohort of area churches in September 2024 to explore affordable housing. The cost to join the cohort is \$4,000, along with time from Church Staff and the subcommittee.

A motion on behalf of the Dream Team Committee, that was endorsed by the Deacons, to explore deeply whether affordable housing is appropriate for our church and to participate in a cohort to study and plan for that issue was discussed and approved without dissent.

### *Trustees*

David Kelly presented the motion from the Finance Committee and the Trustees to amend the Bylaws, which will bring them into alignment with current financial practice. The proposed revision is to Article V, section 5.2(h), (5), the responsibilities of the Finance Committee.

Current language: Recommending certified public accountants to conduct an annual audit of the books and records of the church, reviewing the audit report; and advising the deacons and church concerning the acceptability of the report and any recommendation of the auditors.

Proposed language: Recommending certified public accountants to conduct an annual attestation of the books and records of the church, the extent of which will be determined by the Finance Committee reviewing the results of the attestation; and advising the deacons and church concerning the acceptability of the results and any recommendations of the accountants.

The motion was discussed and approved without dissent.

### **Announcements**

Dr. Chapman provided the following updates:

- The new sound system went live on Sunday. Mary Alice Seals, Alan Taylor and Carolyn Dickens were thanked for their efforts over several years.
- The church wide retreat will take place this coming weekend.

Dr. Chapman closed the meeting with prayer at 7:11pm.

Respectfully submitted,

*James E. Vogel, Jr.*

Church Clerk